



Tax Associate

We are looking for a Tax Associate to join our firm. As a Tax Associate, you will be responsible for providing outstanding client service. Our firm provides competitive compensation, benefits, a wellness initiative, and a strong career path for high performing professionals.

Responsibilities:

- Prepare various tax returns (1040s, 1041s, 1065s, 1120s), tax extensions and tax planning
- Organizing tax information
- Assisting with tax notices and examinations
- Assisting with tax research projects
- Maintain working knowledge of tax software used in office

Qualifications:

- Have a bachelor's degree in Accounting
- Obtain or plan to obtain 150 credit hours for CPA eligibility
- Possess general knowledge of federal and state tax laws – corporate, individual, trust, gifts, and partnership taxation
- Be able to apply basic accounting principles to engagements
- Have excellent written and verbal communication skills
- Be highly motivated
- Have outstanding analytical, organizational and project management skills
- Be proficient in Microsoft Office Applications
- Work cooperatively in teams
- Have the ability to multi-task
- Knowledge of Thomson software is a plus

What we offer:

- Competitive Base Salary
- Employer Contribution to Medical and Disability Insurance, and 401(k) plan
- Access to group Dental and Vision Insurance
- Generous Paid Time off
- Summer Friday afternoons office closed
- Ability to work in a growing, dynamic, flexible firm that values your unique contribution